

Graduate Students Sponsorship
Conducting Field Study and Internship Research

International Institute for Cultural Studies, National Yang Ming Chiao Tung University
International Institute for Cultural Studies, University System of Taiwan

International Institute for Cultural Studies, National Yang Ming Chiao Tung University, University System of Taiwan
Higher Education Sprout Project

2018.8.15 by 2nd meeting of the Executive Committee
2019.1.30 modified by 1st meeting of the Executive Committee
2020.1.15 modified by 2nd meeting of the Executive Committee
2020.2.27 modified by 3rd meeting of the Executive Committee
2020.7.2 modified by 4th meeting of the Executive Committee
2021.1.22 modified by 11th meeting of the Executive Committee

I. Objective

For the purpose of encouraging the researchers and graduate students of the institute to participate in social engagement and practice, International Institute for Cultural Studies (ICCS) is to establish this sponsorship to encourage outstanding students to conduct field study and internship research relevant to the project “Conflict, Justice and Decolonization: Critical Studies in Inter-Asian Societies” in related NGOs or social enterprise.

II. Eligibility of Applicant

1. Students who are enrolled in Chiao Tung University, Tsing Hua University, or Central University, and those who are supervised or recommended by the researchers who participate the Sprout Project of ICCS may apply.
2. The application should include application form, proposal for internship research (including acceptance letter provided by the intended organization), or a feasible proposal for field study.

III. Amount of Grant and Number of Recipients

1. The amount of sponsorship is up to NTD 5,000 per month for master’s students, and NTD 12,000 per month for doctoral students, if ICCS is the only sponsor.
2. If the applicants have granted by other institutes, e.g., the MOST, but insufficient to meet research expense, ICCS will support up to NTD\$ 7,000 per month for master’s students and NTD\$ 15,000 per month for doctoral students after review. (related documents or certificates of other institutes’ sponsorship required)
3. If the applicants have applied for sponsorships but not been accepted by other institutes, e.g., the MOST, the amount of sponsorship is up to NTD 10,000 per month for master’s students, and NTD 20,000 per month for doctoral students. (related documents or certificates of application required)
4. Research grant will be issued after the completion of fieldwork/internship, the acceptance of research report, and a presentation in either the fieldwork/internship conference or the class held by researchers/professors of ICCS.
5. The maximum period is 3 months.
6. The annual budget will be decided by the executive committee of ICCS, and reviewed by the education group of the committee. If necessary, we will invite scholars from relevant fields to form a review team to decide the eligibility of the application. The number of grant recipients is adjusted according to our annual funding.

IV. Related Regulations

1. It is required for grant recipients to submit a written report while completing the fieldwork.

Recipients are also obliged to give a presentation at the field research conference held by ICCS, or at the seminars taught by the researchers of ICCS. The presentation should include a report of your fieldwork and to present related photos.

2. The copyright of the paper written by the grant recipient belongs to the author, however, an acknowledgment should appear as the following: This paper is financially supported by the International Institute for Cultural Studies, National Chiao Tung University, from The Featured Areas Research Center Program within the framework of the Higher Education Sprout Project by the Ministry of Education (MOE) in Taiwan.

3. Recipients should comply with the related academic ethics and morality while conducting field study. Recipients will be notified if there is a need to provide proof of the review of research ethics.

4. If recipients need to quit their internship, they should notify ICCS and to return the grant by the percentage received.

5. If the above requirements cannot be met, unless there is an irresistible reason, ICCS reserves the right to deduct the grant or to claim back the full grant, and to cancel the qualification of the recipient.

6. If the applicants apply for other grants at the same time, they should inform and provide the certificates to ICCS when apply for the ICCS sponsorship. The recipients should also report and hand in the grant certificate to ICCS if they receive the grants of other institutions.

V. The above regulations are implemented by the executive committee of ICCS, the same shall be applied to the amendments.

----- **Process of Application**

I. Important Dates

1. Opening dates for applications

The 1st round of application is opened on April 15.

The 2nd round of application is opened on October 15.

2. Deadlines

All applications for the 1st round should be sent to ICCS by May 15.

All applications for the 2nd round should be sent to ICCS by November 15.

3. Announcements of results

Results for the 1st round of application is announced on June 15.

Results for the 2nd round of application is announced on December 15.

II. Materials to submit:

1. Application form (for the electronic copy, please submit the form referenced and signed by the researcher of ICCS).

2. Research proposal for internship or a feasible proposal for field study (2500 English words or 5000 Chinese words, including the acceptance letter provided by the intended organization)

3. Recommendation letter by one of the ICCS researchers

*** send electronic copies to iccs@nycu.edu.tw in an email titled “Application to field study/internship research grant --- name_of_applicant. Your application is complete when you receive a confirmation letter from ICCS.**

III. Grant Announcement

The list of grant recipients will be announced on the ICCS website and will be contacted individually.

I. For any questions, please contact ICCS office

Contact Person: Ms. Pan Jing-Ai, +886-3-5131531 #31637

Address: R103 HA Building 2, National Yang Ming Chiao Tung University

Email : iccs@nycu.edu.tw